**CURRICULUM VITAE**

**TAMARALA ABHISHEK**

Email Id:[abhishektamarala@gmail.com](mailto:ashokpondara@gmail.com) **Mob. No: +91 9908507796**

**CAREER OBJECTIVES**

Looking for a long-term association with a Company having a dynamic working environment where my skills could be shred and to grow in the hierarchy of the company.

**EDUCTIONAL QUALIFICATION**

* S.S.C. from Board of Secondary Education, A.P. Hyderabad with 65% in the academic year 2009
* Intermediate from Board of A.P with 62.6% in the academic year of 2011
* B.Sc (M.P.C) from Ambedkar University with 6.56 %(CGPA) in the academic year of 2020

**TECHNICAL QUALIFICATION**

* Computer knowledge in M.S.office (EXCEL, Microsoft word ,DCA,
* Operating Systems WIN7,XP,WIN10
* Web developement from Frend end development and Backend development of any designs for customer requirements

**ACHIEVEMENTS:**

* Successfully completed 90Days DTP (PMKVY) Govt. Institute Training.

**WORKING EXPERIENCE**

* I have worked at START COMPUTERS, Sompeta Faculty in Data entry operator in 2 years experienced.
* I have worked at SHRIJI POLYMERS , Hyderabad working in quality assurance raw material checking in 2 years experienced.
* I have worked at METROCHEM API PVT LTD , Hyderabad working in quality assurance product API checking in 2.8 years experienced.

**Issuance & documents control:-**

Create, revise and maintain company standard operating procedures (SOPs) as required.

Format, track and issue controlled cGMP documents including protocols, test records and

forms.

Assist in review of cGMP controlled documents as necessary

Issuance of batch production records, tracking of master batch records, tracking of all batch

production

records and lot

number of issuance.

Maintain validation files (validation protocols, validation summary reports, engineering change

controls).

Interface with other departments regarding documentation requirements.

**Trainings:-**

Assess training effectiveness to ensure incorporation of taught skills and techniques into employees work

behavior

Periodically evaluate ongoing programs to ensure that they reflect any changes

To prepare training schedule's and monthly schedule's coordination to all departments.

**Dispatches:-**

Respond to queries related to products and deliveries.

Monitor the status of dispatches and resolve any issues that arise.

Maintain accurate records of dispatches, deliveries, and inventory levels.

Implement process improvements to enhance the efficiency of dispatch operations.

Maintain to dispatch related document with properly

To monitor the environmental condition and maintain the record.

Packing List preparation in excel / word & ERP, handling of Internet

Monitor and implementation of cGMP and GDP practices in Warehouse department

Respond to queries related to products and deliveries.

**APQR'S:-**

To assess the yearly trends in product quality.

To assess the need for changes in specifications.

To assess the need for changes in the production line.

To assess the need for changes in the manufacturing process.

To assess the need for changes in control procedures.

To assess the need for product or process revalidation.

verify the consistency of existing process parameters,

the accuracy of current specifications of both raw materials and finished product and to uncover specific information to identify product and process improvements.

**STRENGTH**

* Hard Working Nature
* Team Player
* Confident
* Commitment of my works

**HOBBIES**

* Playing and watching cricket
* Listening Music
* Reading Books.

**LAUNGAGES KNOWN**

* SPEAK:- English, Telugu
* READ :- English, Hindi & Telugu
* WRITE:- English, Hindi & Telugu

**PERSONAL PROFILE:**

Name : TAMARALA ABHISHEK

Father’s Name : RAMARAO

Date of Birth : 15-05-1994

Gender : Male

Nationality : Inidan

Religion : Hindu

Marital Status : Single

Permanent Address : S/o. Ramarao,Pedha Street,

Makharampuram (Vill & Post)

Dist-Srikakulam (A.P)

Pin-532284

**DECLARATION:**

I do hereby declare that the above furnished data is true and correct as per my best knowledge and Endeavour.

**Place: (TAMARALA ABHISHEK)**

**Date:**